

F.No.2/23/2022-NCM&HKA
Government of India
Ministry of Textiles
Office of the Development Commissioner for Handicrafts
NATIONAL CRAFTS MUSEUM & HASTKALA ACADEMY
(FORMERLY NATIONAL HANDICRAFTS & HANDLOOM MUSEUM)

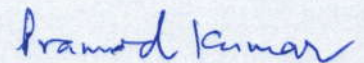
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Bharoin Marg, Pragati Maidan,
New Delhi, dated the 31st January 2022.

Sub: Amendment in existing Recruitment Rules in respect of the post of Junior Accountant – a Group 'C' post in National Handicrafts & Handloom Museum –reg.

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The undersigned is directed to state that the existing Recruitment Rules for the post of Junior Accountant in this office are proposed to be amended in consonance with the existing instructions of DoPT and 7th CPC recommendations as accepted by the Government.

2. As per the instructions contained in DoPT OM No. AB-14017/61/2008-Estt.(RR) dated 13.10.2015, the proposed amendments/revision in the existing Rules to the post of Junior Accountant are being uploaded on the website of this office inviting comments, if any, from the stakeholders on these amendments. The comments may please be sent through e-mail at mailtonhnm@gmail.com within 30 days of issue of this letter.

Encl: as above.



(Pramod Kumar)
Admin. & Security Officer/HoO

Amendment in existing Recruitment Rules to the post of Junior Accountant

Col	Classification	Provision in the existing Recruitment Rules	Amendments proposed
1.	Name of the post	Junior Accountant	Junior Accountant
2.	Number of the post.	1 (One). 2014 *Subject to variation dependent on work load.	1 (One). 2022 *Subject to variation dependent on workload.
3.	Classification.	General Central Service, Group 'C', Non Gazetted, Non-Ministerial.	General Central Service, Group 'C', Non Gazetted, Non-Ministerial.
4.	Level in Pay Matrix.	PB-1, Rs.5200-20200 plus grade pay of Rs.2800/-	Level-5 in Pay Matrix (29,200-92,300)
5.	Whether selection post or non-selection post.	Non-selection.	Non-selection.
6.	Age limits for direct recruits.	<p>Between 18 and 25 years (Relaxable for Government servants upto 40 years in the case of Government Servants in case of general candidates and upto 45 years in the case of candidates belonging to the Scheduled Castes or the Scheduled Tribes in accordance with the instructions or orders issued by the Central Government from time to time.)</p> <p>Note 1: The crucial date for determining the age limit shall be closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of J&K State Lahaul and spiti District and Pangti sub-division of Himachal Pradesh, Andaman& Nicobar, Islands or Lakshadweep)</p> <p>Note 2: In the case of recruitment through the Staff Selection Commission or Employment Exchange, the</p>	<p>Between 18 and 27 years (Relaxable for Government servants up to 40 years in accordance with the instructions or orders issued by the Central Government from time to time). Note: The crucial date for determining the age limit shall be the closing date for receipt of applications from candidates in India (and not the closing date prescribed for those in Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Ladakh Division of Jammu and Kashmir State, Lahaul and Spiti District and Pangti Sub-Division of Chamba District of Himachal Pradesh, Union territory of Andaman and Nicobar Islands or Union territory of Lakshadweep).</p>

		crucial date for determining the age limit shall be as advertised by the Staff Selection Commission or the last date up to which Employment Exchange is asked to submit the names.	
7.	Educational and other qualifications required for direct recruits.	<p>(i) Bachelor's degree from a recognized University;</p> <p>(ii) Two years experience in accounts, administration and establishment work in any government office or a public sector undertaking or any other registered organisation.</p> <p>Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission / competent authority in the case of candidates otherwise well qualified.</p> <p>Note 2: The qualification(s) regarding experience is relaxable at the discretion of the SSC/Competent authority in the case of candidates belonging to the Scheduled Castes, the Scheduled Tribes, if at any stage of selection, the SSC/Competent Authority is of the opinion that sufficient number of candidates belonging to these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>	<p>Bachelor's degree from a recognized University.</p> <p>Note 1: Qualifications are relaxable at the discretion of the Staff Selection Commission or Competent Authority, for reasons to be recorded in writing, in the case of candidates otherwise well qualified. Note 2: The qualification(s) regarding experience is/are relaxable at the discretion of the Staff Selection Commission or Competent Authority, for the reasons to be recorded in writing, in the case of candidates belonging to the Scheduled Castes or Scheduled Tribes if at any stage of selection the Staff Selection Commission or Competent Authority is of the opinion that sufficient numbers of candidates from these communities possessing the requisite experience are not likely to be available to fill up the vacancies reserved for them.</p>
8.	Whether age and educational qualifications prescribed for direct recruits will apply in the case of promotes.	Not applicable	Not applicable.
9.	Period of probation, if any	Two years for direct recruits.	Two years for direct recruits.
10.	Method of recruitment whether by direct	Deputation failing which by direct recruitment.	Deputation failing which by direct recruitment.

	recruitment or by promotion or by deputation/ absorption and percentage of vacancies to be filled by various methods.		
11.	In case of recruitment by promotion or absorption, grade from which promotion or deputation to be made.	<p>Officers of the Central Government/State Government/union territory Governments-</p> <p>(i) holding analogous posts on regular basis; or</p> <p>(ii) with five years' regular service in post in the pay band- 1 Rs.5200-20200 plus grade pay of Rs.2400; and Possessing educational qualification prescribed for direct recruits under column (7).</p> <p>Note 1 : The period of deputation including the period of deputation in another ex-cadre post held immediately preceding this appointment in the same or other organisations or Departments of the Central Government shall not exceed three years.</p> <p>Note 2 : The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date receipt of applications.</p> <p>Note 3 : For the purpose of appointment on deputation basis, the service rendered on a regular basis by an officer prior to the 1st January, 2006 or the date from which the revised pay structure based on the 6th Central Pay Commission recommendations has been extended, shall be deemed to be service rendered in the corresponding grade pay scale extended based on the recommendations of the</p>	<p>Officers of the Central Government or State Government or Union territory Governments-</p> <p>(i) holding analogous posts on regular basis; or</p> <p>(ii) with five years' regular service in post in the level-4 of pay matrix (25,500-81,100); and Possessing educational qualification prescribed for direct recruits under column (7).</p> <p>Note 1 : Period of deputation including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation or Department of the Central Government shall ordinarily not to exceed three years.</p> <p>Note 2 : The maximum age limit for appointment by deputation shall be not exceeding fifty six years as on the closing date of receipt of applications.</p>

		Commission except where there has been merger of more than one pre-revised scale of pay into one grade with a common grade pay or pay scale, and where this benefit will extend only for the post which that grade pay or pay scale is the normal replacement grade without any up-gradation.	
12.	If a Departmental Promotion Committee (DPC) exists, what is its composition.	Group 'C' Departmental Promotion Committee. (For considering confirmation) consisting of: - (i) Senior Director (Museum)-Chairman; (ii) Any officer from office of Development Commissioner (Handlooms) of the level of Additional Development Commissioner or Joint Development Commissioner to be nominated by Development Commissioner (Handlooms) – Member; (iii) Deputy Director of National Handicrafts and Handlooms Museum to be nominated by Chairman – Member; (iv) A Group 'A' officer from any other Ministry or Department of the Central Government. – Member.	Group 'C' Departmental Promotion Committee (for considering confirmation) consisting of: - (i) Senior Director (Museum)-Chairman; (ii) Director (Handicrafts) – Member; (iii) Assistant Director from Headquarter or Administrative Officer from Museum – Member.
13.	Circumstances in which the Union Public Service Commission to be consulted in making recruitment.	Not applicable.	Not applicable.