

**F. No. 2/18/2020/NCM&HKA**  
**Government of India**  
**Ministry of Textiles**  
**O/o Development Commissioner (Handicrafts)**  
**National Crafts Museum & Hastkala Academy**

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**Bhairon Marg, Pragati Maidan,**  
**New Delhi- 110001**  
**Dated: 28 Mar 2020**

**VACANCY CIRCULAR**

**Subject:- Filling up of the Sr Accountant / Level 6 post on deputation -reg.**

Applications are invited from eligible officers of the Central Govt / State Govt./ Union Territories, having the qualifications and experience as mentioned in Annexure-I for the following posts in National Crafts Museum & Hastkala Academy (NCM&HKA), Ministry of Textiles on Deputaion/Including Short Term Contract (ISTC)/Re-employment basis as per details mentioned below:

Sl. No.	Name & No. of Post	Mode of Recruitment	Pay-Matrix in the 7 <sup>th</sup> CPC
1.	Sr Accountant (01) Group- B Non-Gazetted).	Deputation	Level-6 (Rs.35400-112400/-) (pre-revised 1640-60-2660
<b>Eligibility Criteria / Essential Qualification</b>			
Holding analogous posts on regular basis or With 3/6 years regular service in the grade of 1400-2300 (Now Level 5 ) or 1200 – 2040 (Now Level 4) and Graduate from a recognised University.			

2. The applications(in duplicate) and attested copies of CR/APAR (attested on each page not below the equivalent rank of Under Secretary) for the last five years of the eligible and willing officials, who can be spared immediately, in the event of their selection, along with (Vigilance Clearance, (ii) Integrity Certificate, (iii) Cadre clearance and (iv) major/minor penalty statement for the last 10 years may be forwarded to the undersigned through proper channel in the prescribed proforma (Annexure II). No action will be taken on advance copies of applications or applications not received through proper channel along with necessary clearance/certificates.

3. While forwarding the applications, it may be verified and certified by the forwarding authority that the particulars furnished by the officer are correct. The applications/CV not accompanied by supporting certificates/documents in support of Qualification and Experience claimed by the candidates would not be processed for determining the eligibility of the candidates for the selection.

4. Nomination of the officials who volunteer for the post once accepted by the appointing authority will not be permitted to withdraw their names later.

5. The deputation will be governed by the standard terms and conditions contained in the DoP&T OM No. 6/8/2009-Estt(Pay-II) dt. 17 June, 2010 as amended from time to time and as per the provisions in the existing Recruitment Rules of the posts. The maximum age limit for appointment by deputation shall not be exceeding fifty-six years as on the closing date of receipt of applications.



6. The last date for receipt of applications will be 60 days from the date of publication of advertisement in Employment News. Applications received after the last date would not be considered.

7. This issues with the approval of competent authority.

  
(Dumpala Rama Krishna Rao)  
Admn. & Security Officer  
011-23371353  
[aso-nhhm@gov.in](mailto:aso-nhhm@gov.in)

Encl: 1. Photocopy of Advt. Emp. News dt...28 Mar – 03 Apr 2020 e copy  
2. Photo copy of RR 174 dt 08 Apr 1995  
3. Annexure II (Proforma)

To,

1. All Ministers/Departments under Govt. of India
- 2.

[saurabh@tricorniotech.com](mailto:saurabh@tricorniotech.com)  
web maintainer national crafts museum

With the request to up-  
load the circular on the  
Museum" website under  
the heading of  
Recruitment.



## National Crafts Museum & Hastkala Academy

(erstwhile National Handicrafts & Handlooms Museum)  
Bhairon Marg, Pragati Maidan, New Delhi-110001

Website : nationalcraftsmuseum.nic.in, e-mail: aso-nhnm@gov.in

### VACANCY NOTIFICATION

Applications from officials of Central/State/UT Govt are invited through proper channel to fill up the following vacancies as details given below, available in the National Handicrafts and Handlooms Museum (re-named as National Crafts Museum & Hastkala Academy) a subordinate office under the administrative control of the Development Commissioner (Handicrafts), M/o Textiles, Govt.

Sl. No.	Name & No. of Post	Mode of Recruitment	Pay-Matrix in the 7th CPC
1.	Senior Accountant Group- B Non-Gazetted	Deputation	Level-6 (Rs. 35400-112400/-)

#### Eligibility Criteria/Essential Qualifications

Holding analogous posts on regular basis or With 3/6 years regular service in the pay Level 5 or Level 4 respectively and Graduate from a recognized university.

The term of deputation for a period of three years as per DOP&T OM No. 6/8/2009-Estt(Pay-II) dated 17 June 2010 as amended from time to time. Unemployed & Pvt candidates are not eligible, therefore, they need not apply.

The eligibility conditions and format for submission of application is available as per Annexure-I and Annexure II on the website of the DC (Handicrafts) at URL : [www.handicrafts.nic.in/www.nationalcraftsmuseum.nic.in](http://www.handicrafts.nic.in/www.nationalcraftsmuseum.nic.in) under heading Recruitment.

The applications in prescribed Proforma as per Annexure II in duplicate from eligible candidates who are desirous of being considered for appointment on deputation to the posts and who can be relieved on selection, may be forwarded along with Vigilance Clearance Certificate & Copies of APARs for last five years duly attested by competent authority and other supporting documents to this office **within 60 days from the date of publication of advt in Employment News.**

Senior Director(M)

davp 41105/11/0002/1920

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No. Z-28018/02/2020-PMSSY-IV  
Government of India

## Ministry of Health & Family Welfare

Department of Health & Family Welfare  
3rd Floor, Indian Red Cross Society Building  
New Delhi-110001

The Ministry of Health and Family Welfare, Government of India has set up AIIMS each at Raipur (Chhattisgarh), Kalyani (West Bengal), Guwahati (Assam) and Rajkot (Gujarat) under Pradhan Mantri Swasthya Suraksha Yojana (PMSSY)- as institution of National Importance. Applications from eligible candidates are invited in the prescribed proforma for appointment on deputation basis for the post of **Deputy Director (Administration)**, as detailed under:-

Sl. No.	Name of the Post	Basic Pay (as per 7th CPC)	No. of Post for each AIIMS	AIIMS for which the post is to be filled up.
1.	Deputy Director (Administration)	Level- 13 (Rs. 123100-215900)	01	1. AIIMS Raipur (Chhattisgarh) 2. AIIMS Kalyani (West Bengal) 3. AIIMS Guwahati (Assam) 4. AIIMS Rajkot (Gujarat)

2. The last date for receipt of applications is the **46th day from the date of publication of the advertisement in the Employment News.**

3. Detailed advertisement and application format are available on the website of this Ministry at [www.mohfw.nic.in](http://www.mohfw.nic.in) and <http://pmssy-mohfw.nic.in> and can be downloaded from there. Duly filled-in application in prescribed proforma along with attested copies of all relevant certificates are to be sent to **Shri Shambhu Kumar, Under Secretary (PMSSY-IV), Room No. 303, 3rd Floor, Indian Red Cross Society (IRCS) Building, New Delhi-110001 super-scribing the envelope "Application for the post of Deputy Director (Administration) at new AIIMS".**

4. **Period of deputation** including period of deputation in another ex-cadre post held immediately preceding this appointment in the same or some other Organisation/Department shall ordinarily not exceed three years. The tenure of deputation period would be initially for three years and further extension upto a period not exceeding 7 years at a stretch may be considered in administrative exigencies as per prevailing rules/instructions of Government of India.

5. **Upper age limit:** The maximum age limit for appointment by deputation shall not be exceeding 56 years as on the closing date of receipt of application.

#### 6. Eligibility:

Name of the post	Recruitment rules
Deputy Director (Administration)	Officers under the Central/State/U T. Governments/Universities/ Statutory/Autonomous Bodies or Research and Development Organisations: Holding analogous posts on regular basis. <b>OR</b> Officers at the level of Deputy Secretary of Central Government or equivalent with 5 years' regular service in the Level-12 of Pay Matrix (Rs. 78800-209200) (as per 7th CPC) //(Grade Pay of Rs. 7600/- pre-revised as per 6th CPC).

7. The posts carry usual allowances as admissible to Central Government employees of similar status and other allowances sanctioned in AIIMS, New Delhi

8. The qualification/eligibility prescribed is minimum requirement and the same does not automatically make candidate eligible for selection. Based on bio-data, the

## Directorate General of Health Services

Central Drugs Standard Control Organization  
FDA Bhawan, Kotla Road, New Delhi

Applications are invited for filling up the one post of **Jr. Administrative Officer**, Central Drugs Laboratory, Kolkata under Directorate General of Health Services in the revised pay scale of (Rs. 44900-126600/-) in the pay matrix of level-7 as per 7th CPC, 2016 by transfer on deputation from the officers under Central/State Governments.

#### Eligibility Conditions :

(a) (i) holding analogue posts; **or**  
(ii) With 3 years service in posts in PB-2, Rs. 9300 - 34800/- + grade pay Rs. 4200/- (pre-revised)/in the revised pay scale of Rs. (35,400 - 99,800/-) in the pay matrix of level-6 as per 7th CPC, 2016 or equivalent. **or**  
(iii) With 8 years service in posts in PB-2, Rs. 5200 - 20200/- + grade pay Rs. 2800/- (pre-revised)/in the revised pay scale of Rs. (29200 - 82000/-) in the pay matrix of level 5 as per 7th CPC, 2016 or equivalent. **and**

(b) Possessing experience in administrative, establishment & accounts matters

The departmental superintendent with 3 years regular service in the grade will also be considered and in case he is selected for appointment to the post, the same shall be deemed to have been filled by promotion.

(Period of deputation shall not ordinarily exceed 3 years)

Eligible and interested persons may apply through proper channel on the Proforma given along with (in duplicate). The applications should reach the undersigned **within 45 days of publications of this advertisement in the Employment News.** While forwarding the applications it shall be ensured that the particulars of the candidates are duly verified from the service records that they actually fulfil the eligibility requirements and no vigilance case/disciplinary proceedings are pending/contemplated against the candidate concerned. The ACR Dossiers in original, integrity certificate/vigilance clearance and cadre clearance etc. must also be enclosed along with the applications. Applications received after the last date for receipt of applications and or without the afore-mentioned documents / certificates will be similarly rejected. Candidates will not be allowed to withdraw their applications once forwarded.

(Pratima Kerketta)

Dy. Director Admn. (Drugs)

#### PROFORMA

- Name
- Date of birth
- Educational and other special Qualifications
- Service to which belongs
  - Complete address of Authority
- Present post held
  - Date since held on regular basis
  - Present Pay
  - Scale of Pay
  - Post held on regular basis, its Pay scale and date of regular appointment
- Experience
- Training experience
- Whether S.C./S.T.
- Date of reversion from last deputation
- Complete official address with Telephone Number

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## University Grants Commission New Delhi

(Ministry of Human Resources Development  
Govt. of India)

Advertisement for the Post of Director,  
Inter-University Centre for Yogic Sciences, Bengaluru

UGC invites applications for the post of **Director** for Inter-University Centre for Yogic Sciences, Bengaluru.

The Post of Director carries emoluments as that of the Vice Chancellor of a Central University. The application should be filled online for which the last date is **20.4.20**. The hard copy of the filled-in online application along with all the relevant documents should be sent to the **Joint Secretary (IUC), University Grants Commission, Bahadur Shah Zafar Marg, New Delhi - 110002 on or before 27.4.20**

Further details are available on the UGC website [www.ugc.ac.in/jobs](http://www.ugc.ac.in/jobs).

Secretary, UGC

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candidates will be shortlisted and only shortlisted candidates will be called for interview. Application of eligible officers who can be spared in the event of the selection may be forwarded through proper channel to the undersigned at the address given above **within 45 days of publication of this advertisement in the Employment News** along with (a) attested copies of the up-to date APARs for last five (05) years; (b) Vigilance Clearance Certificate clearly indicating that no disciplinary or criminal proceedings are either pending or contemplated against the officer concerned; (c) Statement showing the minor/major penalties imposed, if any; and (d) Integrity Certificate. The candidates have to produce all relevant original documents as proof of details furnished in their application at the time of interview. Application received not through proper channel will not be considered for interview.

(Shambhu Kumar)

Under Secretary to the Govt. of India

Tele : 011-23736977

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<p>between 18 and 25 years (relaxable in case of Govt. servants upto 40 years in case of general candidates and upto 45 years in respect of SC/ST candidates in accordance with the instructions issued by the Central Govt.)                  Note: In case of recruitment made through Employment Exchange, the crucial date for determining the age-limit will be the last date upto which Employment Exchange is asked to submit names.</p>			<p>Essential Qualifications :                  Middle Standard Pass from a School recognised by Central Government                  Desirable Qualifications :                  Preference will be given to the incumbents possessing three years service as 'Home Guards/Civil Defence Volunteers and having training in atleast basic and Refresher' Courses in Home Guards and Civil Defence.</p>
<p>Not applicable</p>	<p>Two years</p>	<p>50% by direct recruitment and 50% by transfer.</p>	<p>Transfer :                  From amongst Group 'D' Chowkidars/Sweepers in the National Handicrafts and Handlooms Museum and possessing educational qualification mentioned in column 8 for direct recruits.</p>
<p>Group 'D' DPC                  Sr. Director (M)                  Any Officer from O/o DC (HL) of the level of ADC/JDC to be nominated by DC (HL)                  Dy. Dir. of NHHM to be nominated by Chairman                  Any SC/ST member of suitable rank to be nominated by Sr. Director wherever required.</p>			<p>Chairman                  Member                  Member                  Member</p>
<p>29. Senior Accountant</p>	<p>*11 (1995)                  *Subject to variation dependent on workload.</p>	<p>General Central Service Group 'B' Non-Ministerial</p>	<p>Rs. 1640-60-2660-EB-75-2900                  Non-selection</p>
<p>No</p>	<p>Between 18 and 25 years (Relaxable upto 40 years in the case of Government Servants in accordance with the instruction or orders issued by the Central Government.</p>		<p>Graduate from a recognised University.</p>
<p>Not applicable</p>	<p>2 years for direct recruitment.</p>	<p>Promotion/transfer on deputation falling both which by direct recruitment.</p>	<p>Promotion :                  From amongst departmental Jr. Accountant/Account Assistant with 3/6 years regular service in the grade of 1400-2300/1200-2040.                  Transfer on deputation :                  (i) holding analogous posts on regular basis with 2 years regular service in the grade of 1400-2300 or 1200-2040.</p>
<p>Group 'C' D.P.C.                  Sr. Director (M)                  Any Officer from O/o DC (HL) of the level of ADC/JDC to be nominated by DC (HL)                  Dy. Dir. of NHHM to be nominated by Chairman                  Any SC/ST membe. of suitable rank to be nominated by Sr. Director wherever required.</p>			<p>Chairman                  Member                  Member                  Member                  Member</p>

No. of posts shown erroneously 11 instead of 1  
 corrected with same is mentioned correctly  
 19/7/19

Not applicable  
 Attested  
 Attested

19/7/19

**Format of Application (For Deputation)**  
**(To be filled in CAPITAL LETTERS ONLY)**

Application for the post of		Please Paste duly self attested recent passport size photograph
1. Name and Address (in CAPITAL LETTER)		
2. Present Postal Address for correspondence <b>(Also mention e-mail id/mobile number/ residential number( if any)</b>		
3. Date of Birth (In Christian era)		
4. (i) Date of entry into service		
(ii) Date of retirement under Central/ State Government Rules		
5. Educational Qualification		
6. Whether Educational and other qualifications required for the post are satisfied. (If any qualification has been treated as equivalent to the one prescribed in the Rules, state the authority for the same)		
Qualification / Experience required as mentioned in the advertisement/ vacancy circular	Qualifications/ experience possessed by the officer	
<b>Essential</b>	<b>Essential</b>	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
<b>Desirable</b>	<b>Desirable</b>	
A) Qualification	A) Qualification	
B) Experience	B) Experience	
7. Please state clearly whether in the light of entries made by you above, you meet the requisite Essential Qualification and work experience of the post.		

8. Details of employment in chronological order. Enclose a separate sheet duly authenticated by your signature, if the space below is insufficient.

Office/Institution	Post held on regular basis	From	To	*Pay Band and Grade Pay/Pay Scale /Pay matrix Level of the post held on regular basis.	Nature of Duties (in detail) highlighting experience required for the post applied for

\* **Important:** Pay-band and Grade Pay granted under ACP/MACP are personal to the officer and therefore, should not be mentioned. Only Pay Band and Grade Pay/Pay Scale of the post held on regular basis to be mentioned. Details of ACP/MACP and present Pay Band and Grade Pay where such benefits have been drawn by the Candidate, may be indicated as below:

Office/Institution	Pay, Pay Band and Grade Pay drawn under ACP/MACP Scheme *	From	To
9. Nature of present employment i.e. Ad-hoc or Temporary or Quasi-Permanent or Permanent with details			
10. <b>Note:</b> In case of Officers already on deputation, the application of such officers should be forwarded by the parent cadre/ Department along with Cadre Clearance, Vigilance Clearance and integrity certificate.			
11. Additional details about present employment : Please state whether working under (indicate the name of your employer against the relevant column) 1. Central Govt. 2. State Govt. 3. Autonomous Organization 4. Government Undertaking 5. Universities 6. Others			
12. Total emoluments per month now drawn:			
Basic Pay in the PB or Level/ Index as per 7 <sup>th</sup> CPC (If applicable)		Grade Pay	Total Emoluments

13. In case the applicant belongs to an organization which is not following the Central Government Pay-Scales, the latest salary slip issued by the organizations showing the following details may be enclosed.		
Basic Pay with Scale of Pay and rate of increment/Date of increment	Dearness pay/interim relief/other Allowances etc. (with break up details)	Total Emoluments
14. A) Additional information, if any, relevant to the post you applied for in support to your suitability for the post. (This among other things may provide information with regard to: I. Additional qualification II. Professional training, and III. Work experience over and above prescribed in the Vacancy Circular/Advertisement (Note: Enclose a separate sheet, if the space is insufficient).		
14. B) Achievements : The Candidates are requested to indicate information with regard to: I. Research publications and report and special projects II. Awards/Scholarship/Official Appreciation III. Affiliation with the professional bodies/institutions/societies and; IV. Patents register in own name or achieved for the organization V. Any research/ innovative measure involving official recognition VI. Any other information <b>(Note: Enclose a separate sheet, if the space is insufficient.)</b>		
15. Please state whether you are applying for deputation (ISTC)/ Re-employment Basis,# (Candidates of Non-Government Organization are eligible for short term contract)		
# (The option of 'STC'/'Re-employment are available only if the vacancy circular specially mentioned recruitment by "STC" or		

"Re-employment")		
16. Whether belongs to SC/ST/OBC/PH/PWD		

I have carefully gone through the vacancy circular/advertisement and I am well aware that the information furnished in the Curriculum Vitae duly supported by documents in respect of the Essential Qualification/ Work Experience submitted by me will also be assessed by the Selection Committee at the time of selection for the post. The information/ details provided by me are correct and true to the best of my knowledge and no material fact having a bearing on my selection has been suppressed/ withheld.

(Signature of the candidate)

Address:

\_\_\_\_\_

\_\_\_\_\_

Date: \_\_\_\_\_

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**Certification by the Employer/Cadre Controlling Authority**

The information/details provided in the above application by the Applicant are true and correct as per the facts available on records. He/She possesses educational qualifications and experience mentioned in the vacancy circular. If selected, he/she will be relieved immediately.

2. Also certified that –

- I. There is no vigilance or disciplinary case pending/ contemplated against Shri/Smt. \_\_\_\_\_
- II. His/her integrity is certified.
- III. His/her photocopies of the APARs for the last 5 years duly attested by an officer not below the rank of Under Secretary of the Government of India or above are enclosed.
- IV. No major/Minor penalty has been imposed on him /her during the last 10years or A list of manor/minor penalties on him/her during the last 10 years is enclosed.

Countersigned

\_\_\_\_\_  
(Employer/Cadre Controlling Authority with Seal)